

International Training Event 2012

19th – 20th September 2012
Final Conference & Best
Practice Exhibition

The Conference

9.00-9.30	Registration & Welcoming
9.30-10.00	Coffee break
10.00-12.30	Morning Greetings by host (TR+EN) (20 min) Transnational Coordinator and Keynote speakers
13.00-14.00	Lunch
14.30-17.00	Afternoon Presentations by the project partners

Exhibition

Posters
Desk/stand > on a computer
e-learning platform
Manual

Participation

Who can attend and/or participate in the Best Practice Competition?

- Migrants
- Adult education providers
- People working with refugees, asylum seekers or migrants (Trainers, Educators, Leaders, Police Officers, Doctors etc.).
- Public administrators
- Social service providers
- Academics
- Policy makers
- Interested citizens

BEST PRACTICE EXAMPLES FOR THE EXHIBITION & SELECTION OF MATERIALS

Criteria for selection of the materials

- We invite you to send us your best practices of one written text (such as a form to be filled) or one spoken (such as audio/video recorded service interactions) to exhibit.
- The material will be evaluated on the basis of good communication features in wording and visual design of written texts and in carrying out service interactions from the point of view of wording, body language, visual characteristics and the use of the voice.
- The first ten selected materials (ten written materials & ten spoken materials – audio/video recordings) will be exhibited and the first three of the selected materials will be awarded.
- Each material to be exhibited has to be signed, stamped and scanned. The permission sheet is to be sent to the organizers on time (by latest 2nd July 2012).
- A detailed description of the item should be sent, including reasons why the sender considers it as best practice within the local context. It should also include information regarding which difficulty or need it responds to. The item can either address the needs of AMs or ACMs or both.
- Information on whether the item has been tested or not (results/impact) should be presented.
- Materials have to be submitted via email in electronic form before the deadline (2nd July 2012).
- Each institution /organisation should send only one example from either spoken or written communication.

Deadlines—(Important Dates)

- **1st April to 16th July 2012**
Sending materials in electronic form
- **31st July 2012**
Notification of results
- **1st April to 1st September**
Registration (30 April 2012, Deadline for the Grundtvig Visit & Exchange grant)
- **19th September 2012**
Final Conference of BRIDGE-IT
- **20th September 2012**
Best Practice Exhibition BRIDGE-IT

Cost & Venue

We do not charge any participation fee, but visitors will cover their own expenses for accommodation and transportation. Visiting participants from LLP Countries are encouraged to use the Grundtvig Visit & Exchange grant from their National Agency. We have reserved rooms in the same place where the International Training Event will be held. Some meals are included in the programme.

Grand Eser Hotel, Yozgat, Turkey
19th - 20th September 2012



Application Procedure (What to do)

Please fill in the online registration form at <http://bridge-it.communicationproject.eu/res/default/Turkey-registration-form.pdf>

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Yozgat

